

NORTH CEDAR IMPROVEMENT DISTRICT

MINUTES OF THE APRIL 13, 2017
BOARD OF TRUSTEES MEETING

TRUSTEES PRESENT:

Trustee Dives, Chairperson
Trustee Hyne
Trustee Jean Louis
Trustee Murdoch
Trustee Rosato-Taylor
Trustee Thomson

STAFF:

Jennifer Bradley, Acting Administrator
Percy Tipping, Fire Chief

PUBLIC: -

No Guests

1. CALL TO ORDER

Chairperson Dives called to order at 7:00 p.m.

2. APPROVAL OF AGENDA

17.122 **MOVED** by Trustee Jean Louis **SECONDED** by Trustee Murdoch
To approve the agenda and late additions as presented.

CARRIED

3. DELEGATION

4. ADOPTION OF MINUTES

(A) March 9, 2017 Operations Committee Meeting

17.123 **MOVED** by Trustee Thomson **SECONDED** by Trustee Rosato Taylor
To approve the minutes of the March 9, 2017 Operations Committee Meeting as presented.

CARRIED

(i) Business Arising from the Minutes

No business arising from the minutes.

(ii) List of Motions

17.124 **MOVED** by Trustee Jean Louis **SECONDED** by Trustee Rosato Taylor
To receive and file the list of committee motions.

CARRIED

(B) March 9, 2017 Board Meeting

17.125 **MOVED** by Trustee Thomson **SECONDED** by Trustee Rosato Taylor
To approve the minutes of the March 9, 2017 Board Meeting as presented.

CARRIED

- (i) Business Arising from the Minutes

No business arising from the minutes.

- (ii) List of Board Motions

17.126 MOVED by Trustee Thomson **SECONDED** by Trustee Rosato Taylor
To receive and file the list of Board motions.

CARRIED

6. STAFF REPORTS

(A) WATERWORKS

- (i) Waterworks Report
 - (a) February 2017

17.127 MOVED by Trustee Thomson **SECONDED** by Trustee Hyne
To receive and file the Waterworks Reports received from the districts contractor for February 2017. **CARRIED**

(B) FIRE PROTECTION AND STREET LIGHTING

- (i) Fire Chiefs Report

17.128 MOVED by Trustee Hyne **SECONDED** by Trustee Thomson
To receive and file the Fire Chiefs report.

CARRIED

(C) ADMINISTRATION

- (i) Treasurers Reports

17.129 MOVED by Trustee Jean Louis **SECONDED** by Trustee Thomson
To receive and file the Treasurers report.

CARRIED

It was noted that the pager budget will be over this year. Due to the change in the radio system some pagers will need to be replaced, the change remedies dead zones that were occurring in areas.

- (ii) Computer Billing Program

17.130 MOVED by Trustee Hyne **SECONDED** by Trustee Thomson
That the district purchase Vadim for the quote of \$18,355.00 to replace the current billing system. **CARRIED**

- (iii) Tax Sale

17.131 MOVED by Trustee Thomson **SECONDED** by Trustee Hyne
To set the district Tax Sale date for Tuesday, October 17, 2017 at 6pm.

CARRIED

6. COMMITTEE/PORTFOLIO REPORTS

No Reports.

7. BYLAWS, POLICIES AND RESOLUTIONS

(A) BYLAWS

No Bylaws.

(B) POLICIES

No Policies.

(C) RESOLUTIONS

No Resolutions

8. CORRESPONDENCE/CONSULTANT REPORTS

(A) Associated Engineering Monthly Report

17.132 MOVED by Trustee Hyne **SECONDED** by Trustee Thomson
To receive and file the engineers monthly report and refer report to Development Committee meeting on Thursday, April 20, 2017 at 10am. **CARRIED**

17.133 MOVED by Trustee Dives **SECONDED** by Trustee Hyne
To have the district engineer Oleh Dubek attend the Development Committee meeting on Thursday, April 20, 2017 at 10am. **CARRIED**

(B) Annual General Meeting

Board had a general discussion on the Annual General meeting.

9. QUESTION AND ANSWER PERIOD

No Questions.

10. ADJOURN AND MOVE IN-CAMERA

17.134 MOVED by Trustee Jean Louis **SECONDED** by Trustee Thomson
To adjourn the meeting at 8:00 p.m. and move to in-camera. **CARRIED**

Date

Chairperson of the Board of Trustees

Administrator to the Board of Trustees