

NORTH CEDAR IMPROVEMENT DISTRICT

MINUTES OF THE AUGUST 14, 2014
BOARD OF TRUSTEES MEETING

TRUSTEES PRESENT:

Trustee Johnson, Chairperson
Trustee Edwards
Trustee Jean Louis
Trustee Merkel
Trustee Murdoch
Trustee Loos

STAFF:

Jennifer Bradley, Treasurer

PUBLIC: - No Public

1. **CALL TO ORDER**

Chairperson Johnson called the meeting to order at 7:03 p.m.

2. **APPROVAL OF AGENDA**

14.323 **MOVED** by Trustee Murdoch **SECONDED** by Trustee Merkel
To approve the agenda as presented.

CARRIED

3. **DELEGATIONS**

No Delegations

4. **ADOPTION OF MINUTES**

(A) **July 10, 2014 Minutes of the Board of Trustees Meeting**

14.324 **MOVED** by Trustee Jean Louis **SECONDED** by Trustee Edwards
To approve the minutes of the July 10, 2014 Board of Trustees Meeting.

CARRIED

(i) Business Arising from Minutes

No Business Arising from the Minutes.

(ii) List of Board Motions

14.325 **MOVED** by Trustee Murdoch to receive and file the list of Board motions.

CARRIED

5. **STAFF REPORTS**

(A) **WATERWORKS**

(i) Waterworks Report

14.326 **MOVED** by Trustee Jean Louis to receive and file the Waterworks Report.

CARRIED

(ii) Services/Subdivision

14.327 **MOVED** by Trustee Murdoch to receive and file the Services/Subdivision Report. **CARRIED**

(a) Subdivision – Amendment Request

14.328 **MOVED** by Trustee Murdoch to receive and file the Subdivision Amendment Request. **CARRIED**

(B) FIRE PROTECTION AND STREET LIGHTING

(i) Fire Chiefs Report

14.329 **MOVED** by Trustee Merkel to receive and file the Fire Chief's Report. **CARRIED**

(C) ADMINISTRATION

(i) Treasurers Reports

14.330 **MOVED** by Trustee Murdoch to receive and file the Treasurers Report. **CARRIED**

(ii) Report on Motion #13.331

14.331 **MOVED** by Trustee Merkel to receive and file the report on Motion #13.331. **CARRIED**

(iii) Administration Report - Budgeting

14.332 **MOVED** by Trustee Murdoch to receive and file administration report. **CARRIED**

Trustee Jean Louis to supply schedule for September to the administrator, Trustee Merkel schedule is flexible. Once schedule is received the administrator can schedule budget committee meetings.

(iv) Penalty Adjustment Request

14.333 **MOVED** by Trustee Merkel **SECONDED** by Trustee Murdoch
To approve reversing the penalty on account #02085 in the amount of \$34.71 **CARRIED**

(v) Leak Adjustment

Trustee Loos arrived at 7:25 p.m.

14.334 **MOVED** by Trustee Merkel **SECONDED** by Trustee Edwards
To approve the leak adjustment of \$2,147.78 for 2030 Cedar Road. **CARRIED**

6. **COMMITTEE/PORTFOLIO REPORTS**

(A) July 23, 2014 Minutes of the Operations Committee Meeting

One correction should read Chairperson Edwards called the meeting to order.

14.335 **MOVED** by Trustee Edwards **SECONDED** by Trustee Merkel
To have the Fire Chief proceed with drafting an automatic aid agreement to bring back to the Board of Trustees for approval. **CARRIED**

14.336 **MOVED** by Trustee Murdoch to receive and file the minutes of the July 23, 2014 Operations Committee Meeting. **CARRIED**

7. **BYLAWS, POLICIES AND RESOLUTIONS**

(A) **BYLAWS**

No Bylaws.

(B) **POLICIES**

No Policies.

(C) **RESOLUTIONS**

(i) Resolution #1-2014

14.337 **MOVED** by Trustee Edwards **SECONDED** by Trustee Merkel To approve resolution #1-2014. **CARRIED**

8. **CORRESPONDENCE/CONSULTANT REPORTS**

No Correspondence/Consultant Reports.

9. **QUESTION AND ANSWER PERIOD**

None

10. **ADJOURN AND MOVE IN-CAMERA**

14.338 **MOVED** by Trustee Merkel **SECONDED** by Trustee Murdoch To adjourn the meeting at 7:41 p.m. and move to in-camera. **CARRIED**

Sept. 11/14
Date

acting

H. Edel
Chairperson of the Board of Trustees

Heather Janchuk
Administrator to the Board of Trustees