

NORTH CEDAR IMPROVEMENT DISTRICT

MINUTES OF THE FEBRUARY 12, 2015
BOARD OF TRUSTEES MEETING

TRUSTEES PRESENT:

Trustee Johnson, Chairperson
Trustee Edwards
Trustee L. Johnson
Trustee Murdoch
Trustee Loos
Trustee Jean Louis

STAFF:

Heather Sarchuk, Administrator
Percy Tipping, Fire Chief

PUBLIC: - No Public

1. CALL TO ORDER

Chairperson Johnson called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

15.041 **MOVED** by Trustee Murdoch **SECONDED** by Trustee Edwards
To approve the agenda as presented.

CARRIED

3. DELEGATIONS

Hayes Stewart Little Company – Mike Evans presented Audit Planning Report to the Board of Trustees.

15.042 **MOVED** by Trustee Edwards to receive and file the Audit Planning Report.

CARRIED

4. ADOPTION OF MINUTES

(A) January 8, 2015 Minutes

15.043 **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch
To approve the minutes of the January 8, 2015 Board of Trustees Meeting as presented.

CARRIED

(i) Business Arising from Minutes

No Business Arising from the Minutes.

(ii) List of Board Motions

15.044 **MOVED** by Trustee Murdoch to receive and file the list of Board motions.

CARRIED

5. STAFF REPORTS

(A) WATERWORKS

(i) Waterworks Report

15.045 MOVED by Trustee Edwards to receive and file the Waterworks Report. **CARRIED**

(ii) Subdivisions

15.046 MOVED by Trustee Edwards to receive and file the Subdivision Report. **CARRIED**

(B) FIRE PROTECTION AND STREET LIGHTING

(i) Fire Chiefs Report

15.047 MOVED by Trustee Loos to receive and file the Fire Chief’s Report. **CARRIED**

(ii) 2014 Annual Report

Trustee Loos inquired if there has been any more movement on cost recovery from ICBC, the Fire Chief replied that is still a topic of discussion but no movement at this time.

15.048 MOVED by Trustee Loos to receive and file the 2014 Annual Report. **CARRIED**

(C) ADMINISTRATION

(i) Treasurers Reports

(a) 2014

15.049 MOVED by Trustee Jean Louis to receive and file the 2014 Treasurers Report. **CARRIED**

(1) 2014 Engineering Project Costs

15.050 MOVED by Trustee Jean Louis to receive and file the 2014 Engineering Project Cost Report. **CARRIED**

(b) 2015

15.051 MOVED by Trustee Jean Louis to receive and file the Treasurers Report. **CARRIED**

6. COMMITTEE/PORTFOLIO REPORTS

No Reports.

7. BYLAWS, POLICIES AND RESOLUTIONS

(A) BYLAWS

- (i) Bylaw 431 – 2015 Fire Protection Capital Works & Equipment Renewal Fund Disbursement Bylaw

15.052 **MOVED** by Trustee Loos **SECONDED** by Trustee Jean Louis
To approve first and second reading of Bylaw #431 as presented. **CARRIED**

15.053 **MOVED** by Trustee Loos **SECONDED** by Trustee Jean Louis
To approve third and final reading of Bylaw #431 as presented. **CARRIED**

- (ii) Bylaw 432 – 2015 WW Renewal Fund Disbursement Bylaw

15.054 **MOVED** by Trustee Loos **SECONDED** by Trustee Jean Louis
To approve first and second reading of Bylaw #432 as presented. **CARRIED**

15.055 **MOVED** by Trustee Loos **SECONDED** by Trustee L. Johnson
To approve third and final reading of Bylaw #432 as presented. **CARRIED**

(B) POLICIES

No Policies.

(C) RESOLUTIONS

No Resolutions

8. CORRESPONDENCE/CONSULTANT REPORTS

(A) Associated Engineering Monthly Report

15.056 **MOVED** by Trustee Loos to receive and file the Engineers Monthly Report. **CARRIED**

(B) Island Health - Emails

The administrator gave an overview of the meeting with Island Health.

15.057 **MOVED** by Trustee Murdoch to receive and file the emails from Mr. Bilyk. **CARRIED**

9. QUESTION AND ANSWER PERIOD

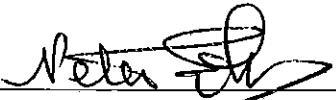
None


10. ADJOURN AND MOVE IN-CAMERA

15.058 MOVED by Trustee Edwards **SECONDED** by Trustee Johnson
To adjourn the meeting at 7:55 p.m. and move to in-camera.

CARRIED

March 12/15
Date


Chairperson of the Board of Trustees


Administrator to the Board of Trustees