

NORTH CEDAR IMPROVEMENT DISTRICT

MINUTES OF THE FEBRUARY 13, 2014
BOARD OF TRUSTEES MEETING

TRUSTEES PRESENT:

Trustee Johnson, Chairperson
Trustee Edwards
Trustee Jean Louis
Trustee Merkel
Trustee Mulholland
Trustee Murdoch

STAFF:

Jennifer Bradley, Acting Administrator
Percy Tipping, Fire Chief

PUBLIC: - No Public

1. CALL TO ORDER

Chairperson Johnson called the meeting to order at 7:01 p.m.

2. APPROVAL OF AGENDA

14.046 MOVED by Trustee Murdoch **SECONDED** by Trustee Edwards
To approve the agenda and late items as presented.

CARRIED

3. DELEGATIONS

None

4. ADOPTION OF MINUTES

(A) January 9, 2014 Minutes of the Board of Trustees Meeting

14.047 MOVED by Trustee Edwards **SECONDED** by Trustee Murdoch
To approve the minutes of the January 9, 2014 Board of Trustees Meeting as presented.

CARRIED

(i) Business Arising from Minutes

(a) Voluntary Email Sign-Up

14.048 MOVED by Trustee Merkel to receive and file the Memo.

CARRIED

(ii) List of Board Motions – FYI

14.049 MOVED by Trustee Murdoch to receive and file the list of Board motions.

CARRIED

5. STAFF REPORTS**(A) WATERWORKS**

- (i) Waterworks Report

14.050 MOVED by Trustee Edwards to receive and file the Waterworks report. **CARRIED**

Trustee Johnson gave a report on the work being done at the Glynneath Reservoir and the progress to day.

- (ii) Services/Subdivision (N/A)

(B) FIRE PROTECTION AND STREET LIGHTING

- (i) Fire Chiefs Report

14.051 MOVED by Trustee Murdoch to receive and file the Fire Chiefs Report. **CARRIED**

- (ii) SCBA Units – Request to Purchase

14.052 MOVED by Trustee Edwards **SECONDED** by Trustee Merkel
To approve the purchase of two Scott AP 75, 2216 air packs from Wholesale Fire Rescue for the amount of \$9,376.50 inclusive of taxes. **CARRIED**

- (iii) Project Updates

Percy reported that the accessory building is now complete and came in under budget at \$118,881.87. The water tank on Engine 1 has now been schedule for repairs on March 7th and will be out of service for approximately 1 week. The company will supply an engine for NCVFD use while our engine is out of service.

14.053 MOVED by Trustee Murdoch to receive and file the Project Update report. **CARRIED**

(C) ADMINISTRATION

- (i) Treasurers Reports
(a) 2013
(b) 2014

14.054 MOVED by Trustee Murdoch to receive and file the Treasurers Reports for 2013 & 2014. **CARRIED**

- (ii) Court of Revision – 2761 Barnes Rd

14.055 MOVED by Trustee Merkel **SECONDED** by Trustee Edwards
To approve changing the classification to 1 unit for 2761 Barnes Road once staff has confirmed that there is only 1 unit on the property. **CARRIED**

(iii) AGM Date

14.056 **MOVED** by Trustee Edwards **SECONDED** by Trustee Merkel
To approve holding the AGM on April 23, 2014 at 7pm. **CARRIED**

(iv) Cheque Log

14.057 **MOVED** by Trustee Jean Louis **SECONDED** by Trustee Edwards
To approve the addition of the cheque log report to the regular board packages. **CARRIED**

6. **COMMITTEE/PORTFOLIO REPORTS**

(A) January 21, 2014 Notes of the Development Committee Meeting

14.058 **MOVED** by Trustee Murdoch **SECONDED** by Trustee Edwards
To approve the notes of the January 21, 2014 Development Committee Meeting. **CARRIED**

7. **BYLAWS, POLICIES AND RESOLUTIONS**

(A) **BYLAWS**

No Bylaws.

(B) **POLICIES**

No Policies

(C) **RESOLUTIONS**

(i) Resolution #1-2014

14.059 **MOVED** by Trustee Merkel **SECONDED** by Trustee Edwards
To approve resolution #1-2014. **CARRIED**

8. **CORRESPONDENCE/CONSULTANT REPORTS**

(A) Associated Engineering – Monthly Report

14.060 **MOVED** by Trustee Edwards to receive and file the Engineers Report. **CARRIED**

9. **QUESTION AND ANSWER PERIOD**

None.

10. ADJOURN AND MOVE IN-CAMERA

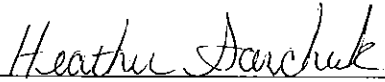
14.061 **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch
To adjourn the meeting at 7:55 p.m. and move to in-camera.

CARRIED

March 13 / 14
Date



Chairperson of the Board of Trustees



Administrator to the Board of Trustees