

***NORTH CEDAR IMPROVEMENT DISTRICT***

**MINUTES OF THE JANUARY 8, 2015**  
**BOARD OF TRUSTEES MEETING**

**TRUSTEES PRESENT:**

Trustee Johnson, Chairperson  
Trustee Edwards  
Trustee Jean Louis  
Trustee L. Johnson  
Trustee Merkel  
Trustee Murdoch

**STAFF:**

Heather Sarchuk, Administrator  
Percy Tipping, Fire Chief

**PUBLIC:** - No Public

1. **CALL TO ORDER**

Chairperson Johnson called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

15.001 **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch  
To approve the agenda as presented.

**CARRIED**

3. **DELEGATIONS**

No Delegations

4. **ADOPTION OF MINUTES**

(A) **December 11, 2014 Minutes**

15.002 **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch  
To approve the minutes of the December 11, 2014 Board of Trustees Meeting as presented.

**CARRIED**

(i) Business Arising from Minutes

No Business Arising from the Minutes.

(ii) List of Board Motions

15.003 **MOVED** by Trustee Murdoch to receive and file the list of Board motions.

**CARRIED**

**5. STAFF REPORTS**

**(A) WATERWORKS**

- (i) Waterworks Report

**15.004 MOVED** by Trustee Edwards to receive and file the Waterworks Report. **CARRIED**

- (ii) Subdivisions

**15.005 MOVED** by Trustee Edwards to receive and file the Subdivision Report. **CARRIED**

**(B) FIRE PROTECTION AND STREET LIGHTING**

- (i) Fire Chiefs Report

**15.006 MOVED** by Trustee Murdoch to receive and file the Fire Chief's Report. **CARRIED**

**(C) ADMINISTRATION**

- (i) Treasurers Reports

No Report.

**6. COMMITTEE/PORTFOLIO REPORTS**

No Reports.

**7. BYLAWS, POLICIES AND RESOLUTIONS**

**(A) BYLAWS**

No Bylaws.

**(B) POLICIES**

No Policies.

**(C) RESOLUTIONS**

- (i) Resolution #1-2015

**15.007 MOVED** by Trustee Edwards **SECONDED** by Trustee Merkel  
To approve Resolution #1-2015 to destroy the documents, records, and correspondence as  
presented. **CARRIED**

**8. CORRESPONDENCE/CONSULTANT REPORTS****(A) Associated Engineering Monthly Report**

**15.008 MOVED** by Trustee Edwards to receive and file the Engineers Monthly Report. **CARRIED**

(i) New Barnes Road Reservoir

**15.009 MOVED** by Trustee Merkel **SECONDED** by Trustee Edwards

The Administrator is directed to apply through the RDN for Gas Tax Funding for the new Barnes Road Reservoir. That the engineers "Work Plan and Fee Estimate for Design and Construction Administration for a second Reservoir at Barnes Road Site" be approved in principle. **CARRIED**

(a) Timeline

**15.010 MOVED** by Trustee Edwards to receive and file the Engineers timeline regarding the new reservoir. **CARRIED**

(B) Island Health

(i) December 16, 2014 email received from Mr. Bilyk

**15.011 MOVED** by Trustee Merkel to receive and file the December 16, 2014 email received from Mr. Bilyk. **CARRIED**

(ii) December 16, 2014 email from Mr. Dubek

**15.012 MOVED** by Trustee Edwards to receive and file the December 16, 2014 email received from the District Engineer. **CARRIED**

(iii) December 29, 2014 email to/from Mr. Bilyk

**15.013 MOVED** by Trustee Edwards to receive and file the December 29, 2014 email received from Mr. Bilyk. **CARRIED**

(iv) January 5, 2015 email from Mr. Payne

**15.014 MOVED** by Trustee Edwards to receive and file the January 5, 2015 email received from Payne Engineering. **CARRIED**

(v) January 5, 2015 emails from Mr. Dubek

**15.015 MOVED** by Trustee Edwards to receive and file the January 5, 2015 email received from the District Engineer. **CARRIED**

**9. QUESTION AND ANSWER PERIOD**

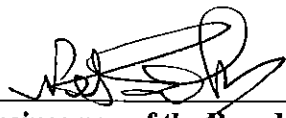
Trustee Jean Louis requested that the Administrator provide him with the number of meetings the Trustees attended as well as the hours.

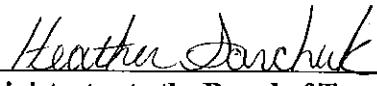
10. ADJOURN AND MOVE IN-CAMERA

15.016 **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch  
To adjourn the meeting at 7:30 p.m. and move to in-camera.

**CARRIED**

Feb 12/15  
Date

  
\_\_\_\_\_  
Chairperson of the Board of Trustees

  
\_\_\_\_\_  
Administrator to the Board of Trustees