

NORTH CEDAR IMPROVEMENT DISTRICT

MINUTES OF THE JULY 10, 2014
BOARD OF TRUSTEES MEETING

TRUSTEES PRESENT:

Trustee Johnson, Chairperson
Trustee Edwards
Trustee Jean Louis
Trustee Loos
Trustee Merkel
Trustee Mulholland
Trustee Murdoch

STAFF:

Heather Sarchuk, Administrator
Percy Tipping, Fire Chief

PUBLIC: - No Public

1. **CALL TO ORDER**

Chairperson Johnson called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

14.280 **MOVED** by Trustee Murdoch **SECONDED** by Trustee Jean Louis
To approve the agenda as presented.

CARRIED

3. **DELEGATIONS**

No Delegations

4. **ADOPTION OF MINUTES**

(A) **June 12, 2014 Minutes of the Board of Trustees Meeting**

14.281 **MOVED** by Trustee Murdoch **SECONDED** by Trustee Jean Louis
To approve the minutes of the June 12, 2014 Board of Trustees Meeting as amended.

CARRIED

(i) Business Arising from Minutes

No Business Arising from the Minutes.

(ii) List of Board Motions

14.282 **MOVED** by Trustee Murdoch to receive and file the list of Board motions.

CARRIED

5. STAFF REPORTS

Trustee Merkel arrived @ 7:03 p.m.

(A) WATERWORKS

(i) Waterworks Report

14.283 MOVED by Trustee Jean Louis to receive and file the Waterworks Report. **CARRIED**

The Trustees had a discussion regarding Meters, they wanted it noted that this item was also reported on in the District Engineers Report.

(ii) Services/Subdivision

14.284 MOVED by Trustee Murdoch to receive and file the Services/Subdivision Report. **CARRIED**

(B) FIRE PROTECTION AND STREET LIGHTING

Trustee Loos arrived @ 7:05 p.m.

(i) Fire Chiefs Report

Fire Chief Tipping gave a verbal summary on his report.

14.285 MOVED by Trustee Merkel to receive and file the Fire Chief's Report. **CARRIED**

(ii) Automatic Aid Report and Recommendation

The Trustees had a lengthy discussion regarding this item. Some felt that it should have went to committee prior to going to a Board meeting and others felt that this item did not need to go to committee prior to the Board meeting.

Fire Chief Tipping reported that he did not have a problem taking the document to committee if that is what the Trustees wanted.

14.286 MOVED by Trustee Loos **SECONDED** by Trustee Mulholland To send this item to the Operations Committee. **CARRIED**

OPPOSED: Trustee Jean Louis
Trustee Merkel

(C) ADMINISTRATION

(i) Treasurers Reports

The Trustees directed staff to contact Emcon regarding Road dividers. Staff is to also contact Emcon regarding the road by the hydrant that they hit, to advise that the District has been receiving complaints regarding the corner.

14.287 MOVED by Trustee Loos **SECONDED** by Trustee Jean Louis For staff to obtain quotes for road dividers. **CARRIED**

(ii) Financial Comparatives

The Trustees did not approve putting the Financial Comparatives on the District's Web page as suggested by staff.

14.288 **MOVED** by Trustee Loos to receive and file the Administrators Report. **CARRIED**

(iii) Telephone Poll #17-14

14.289 **MOVED** by Trustee Murdoch to receive and file Poll #7-14. **CARRIED**

6. COMMITTEE/PORTFOLIO REPORTS

No Committee/Portfolio Reports.

7. BYLAWS, POLICIES AND RESOLUTIONS

(A) BYLAWS

(i) Bylaw #422 – Comprehensive Capital Expenditure Charge Amending Bylaw

14.290 **MOVED** by Trustee Louis **SECONDED** by Trustee Merkel
To approve first and second reading of Bylaw #422 as presented. **CARRIED**

14.291 **MOVED** by Trustee Jean Louis **SECONDED** by Trustee Merkel
To approve third and final reading of Bylaw #422 as presented. **CARRIED**

(B) POLICIES

No Policies.

(C) RESOLUTIONS

No Resolutions.

8. CORRESPONDENCE/CONSULTANT REPORTS

No Correspondence/Consultant Reports.

9. QUESTION AND ANSWER PERIOD

Operations Committee Meeting scheduled for July 23, 2014 @ 9:30 a.m.

Trustee Merkel reported that she is away for the following period: July 16th – July 26th.

Chairperson Johnson reported that he is away for the following period: July 10th – July 22nd.

Trustee Loos advised that he was at a community function over the weekend and want to thank the Fire Department for their attendance and professionalism.

10. ADJOURN AND MOVE IN-CAMERA

14.292 **MOVED** by Trustee Loos **SECONDED** by Trustee Edwards
To adjourn the meeting at 7:40 p.m. and move to in-camera.

CARRIED

Aug 14 /14
Date



Chairperson of the Board of Trustees

Heather Jarchuk

Administrator to the Board of Trustees