

**NORTH CEDAR IMPROVEMENT DISTRICT
MINUTES OF THE 13 JULY, 2017
REGULAR BOARD OF TRUSTEES PUBLIC MEETING at 7 PM**

TRUSTEES PRESENT

Trustee Thomson
Trustee Dagg
Trustee Dives Chairperson

Trustee Lingstrom
Trustee Parfitt
Trustee Hyne

REGRETS Trustee Rosata-Taylor

STAFF: W Michael Bolch, CAO

1. CALL TO ORDER by trustee Dives at 7:00 PM
Chairman Dives welcomed the four audience members for joining the meeting

2. APPROVAL OF AGENDA

17.197 MOVED by Trustee Thomson **SECONDED** by Trustee Parfitt
To approve this agenda as presented.

CARRIED

3. DELEGATIONS

4. ADOPTION OF MINUTES

17.198 MOVED by Trustee Thomson **SECONDED** by Trustee Lingstrom
To approve the revised minutes of the 8 June 2017 Regular Board of Trustees Public Meeting as revised

CARRIED

Business arising from the minutes.

Trustee Hyne submitted a report on acquiring Grant Funds from the Regional District of Nanaimo to fund upcoming NCID water projects: Alec McPherson says there may be grant funding available to explore a new source at Haslam road if the NCID were to work with a private developer/land owner of a property on Haslam creek. Trustees informed trustee Hyne that the NCID had direction to provide water from their current aquifer only and that Island health has approved and directed the NCID to do the same. Trustee Hyne moved that the board create a motion to have the NCID lawyer review a waiver as part of documents to investigate a well source at Haslam Creek.

17.199 MOVED by Trustee Hyne **SECONDED** by Trustee Thomson The board directs staff to have the NCID Lawyer review, scrutinize, and provide input on a waiver to enter private property not in the NCID area as part of a proposal from a private developer/owner to look at an additional well source on Haslam Creek that could hypothetically provide water to the NCID.

CARRIED

17.200 MOVED by Trustee Dives **SECONDED** by Trustee Parfitt
To approve the minutes of the 29 June 2017 Operations Committee meeting as presented.

CARRIED

17.201 MOVED by Trustee Dives **SECONDED** by Trustee Parfitt
To approve the minutes of the 15 June 2017 Development Committee meeting as presented.

CARRIED

5. BOARD MOTIONS FOR APPROVAL na

MINUTES OF THE 13 JULY 2017 REGULAR BOARD PUBLIC MEETING

6. STAFF REPORTS

(A) FIRE PROTECTION AND STREET LIGHTING
(i) Chiefs Report

17.202 **MOVED** by Trustee Thomson **SECONDED** by Trustee Dagg
To receive and file the Fire Chiefs report as presented. **CARRIED**

(B) ADMINISTRATION

17.203 **MOVED** by Trustee Hyne **SECONDED** by Trustee Dives
To receive and file the Treasurers report as presented **CARRIED**

(C). WATERWORKS

1. IFC Waterworks Report

17.204 **MOVED** by Trustee Thomson **SECONDED** by Trustee Dagg
To receive and file the IFC waterworks report as presented. **CARRIED**

(C) WATERWORKS

2. REQUEST FOR DECISION

Lot 7 Huddington Road Service Request.

17.205 **MOVED** by Trustee Hyne **SECONDED** by Trustee Parfitt
That the Board of Trustees approve the request for a water connection
off of Chartwell Road, as there is enough frontage to accomplish a
connection. **CARRIED**

(C). WATERWORKS

3. REQUEST FOR DECISION

Hydrant Vegetation control RFP

17.206 **MOVED** by Trustee Hyne **SECONDED** by Trustee Parfitt
That the Board of Trustees Quash this RFP and direct staff to work with
IFC to contract this work at an equitable rate for the rest of this year;
and to put vegetation control into next year's waterworks contract and
following years contracts, and that vegetation control be part of
hydrant and appurtenances maintenance at a labourers rate, and that
it be done as required and approved by staff. **CARRIED**

4. STAFF REPORT

NCID Aquifer levels

17.207 **MOVED** by Trustee Dives **SECONDED** by Trustee Thomson
That the Board of Trustees receive this report as information only as
submitted. **CARRIED**

5. REQUEST FOR DECISION

NCFD painting of building exterior

17.208 **MOVED** by Trustee Thomson **SECONDED** by Trustee Lingstrom
That the Board or Trustees accept the quote from Sunshine Girls
Painting for \$13,282.50 to paint the building and take the funds from
the account Fire Protection-Capital Works and Equipment Renewal
Fund as per Bylaw 289 to cover the expense.. **CARRIED**

MINUTES OF THE 13 JULY2017 REGULAR BOARD PUBLIC MEETING

6. REQUEST FOR DECISION

Storage container for secure storage of waterworks equipment at 1723 Cedar Road.

17.209

MOVED by Trustee Hyne **SECONDED** by Trustee Parfitt

That the Board or Trustees Direct staff to acquire a used 40 foot or longer Steel Cargo Container and have it delivered to 1723 Cedar Road for a cost not to exceed \$4000 including delivery, with funds coming from the transfer of funds from reserves.

CARRIED

7.

COMMITTEE/PORTFOLIO REPORTS na

8.

BYLAWS, POLICIES AND RESOLUTIONS

(A) BYLAWS

(i) Bylaw number 463

That bylaw 463 receive first and second reading.

That bylaw 463 receive 3rd and final reading.

17.210

MOVED by Trustee Dives **SECONDED** by Trustee Lingstrom

That The Board of Trustees receive and Pass 1st and Second Reading of Bylaw 463 as presented

CARRIED

17.211

MOVED by Trustee Dives **SECONDED** by Trustee Lingstrom

That The Board of Trustees receive and Pass 3rd and final Reading of Bylaw 463 as presented.

CARRIED

(B) POLICIES na

(C) RESOLUTIONS na

9.

CORRESPONDENCE/CONSULTANT REPORTS

(A) Associated Engineering – Monthly Report

17.212

MOVED by Trustee Thomson **SECONDED** by Trustee Lingstrom

To receive and file the Associated Engineering's May and June 2017 Monthly Report as presented

CARRIED

(B). Report 20170712 Island Health Request Letter

The board had an in-depth discussion on the consequences facing the NCID at this time and their responsibility to move forward and get on with the plans for the new treatment plant.

17.213

MOVED by Trustee Thomson **SECONDED** by Trustee Parfitt

To receive and file the letter from Island health as presented; AND to respond to Island Health with a resilient reply about the efforts the NCID is managing to meet the goals of IH by their 2018 deadline.

CARRIED

MINUTES OF THE 13 JULY 2017 REGULAR BOARD PUBLIC MEETING

10. QUESTION AND ANSWER PERIOD

The board requested that staff start a conversation with the new NDP government to explore grant funding opportunities to Improvement Districts.

11. ADJOURN AND MOVE IN-CAMERA

17.214 **MOVED** by Trustee Thomson **SECONDED** by Trustee Dagg
To adjourn the meeting at 8:42 PM.

CARRIED

Date

Chairperson of the Board of Trustees

CAO to the Board of Trustees