

NORTH CEDAR IMPROVEMENT DISTRICT

MINUTES OF THE MARCH 13, 2014
BOARD OF TRUSTEES MEETING

TRUSTEES PRESENT:

Trustee Johnson, Chairperson
Trustee Edwards
Trustee Jean Louis
Trustee Loos
Trustee Murdoch

STAFF:

Heather Sarchuk, Administrator
Percy Tipping, Fire Chief

PUBLIC: - No Public

1. CALL TO ORDER

Chairperson Johnson called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

14.104 MOVED by Trustee Edwards **SECONDED** by Trustee Murdoch
To approve the agenda as presented.

CARRIED

3. DELEGATIONS

(A) Hayes Stewart Little – Presentation 2011 Financial Statements

Mike Evans introduced himself to the Board of Trustees. He stated that he would present the “Draft Audit Findings Report” first than move onto the “Draft Financial Statements”. He told the Trustees to stop him at any time if they had any questions or needed clarification. Mr. Evans summarized the contents of this report to the Trustees.

Mr. Evans summarized the contents of the draft 2011 consolidated financial statements and noted changes from the previous years to the Board of Trustees.

14.105 MOVED by Trustee Edwards **SECONDED** by Trustee Murdoch
To receive and file the Auditors report as amended.

CARRIED

4. **ADOPTION OF MINUTES**

(A) **February 13, 2014 Minutes of the Board of Trustees Meeting**

14.106 **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch
To approve the minutes of the February 13, 2014 Board of Trustees Meeting as presented.

CARRIED

(i) Business Arising from Minutes

No Business Arising from the Minutes.

(ii) List of Board Motions – FYI

14.107 **MOVED** by Trustee Edwards to receive and file the list of Board motions.

CARRIED

5. **STAFF REPORTS**

(A) **WATERWORKS**

(i) Waterworks Report

No Waterworks Report

(ii) Services/Subdivision (N/A)

(B) **FIRE PROTECTION AND STREET LIGHTING**

(i) Fire Chiefs Report

14.108 **MOVED** by Trustee Loos to receive and file the Fire Chiefs Report.

CARRIED

(ii) Board Updates

14.109 **MOVED** by Trustee Murdoch to receive and file the Board Update report.

CARRIED

(C) **ADMINISTRATION**

(i) Treasurers Reports

Trustee Jean Louis requested a breakdown of Account #5114 for the Water Function.

14.110 **MOVED** by Trustee Jean Louis to receive and file the Treasurers Reports.

CARRIED

(ii) Leak Adjustment Request

Moved to In-Camera.

6. **COMMITTEE/PORTFOLIO REPORTS**

No Committee/Portfolio Reports.

7. BYLAWS, POLICIES AND RESOLUTIONS

(A) BYLAWS

No Bylaws.

(B) POLICIES

No Policies.

(C) RESOLUTIONS

No Resolutions.

8. CORRESPONDENCE/CONSULTANT REPORTS

(A) Associated Engineering – Monthly Report

The Administrator is directed to contact the engineer, to advise that the Board requires the final Water System Master Plan Update by the end of March 2014.

14.111 **MOVED** by Trustee Edwards to receive and file the Engineers Report.

CARRIED

9. QUESTION AND ANSWER PERIOD

No Questions.

10. ADJOURN AND MOVE IN-CAMERA

14.112 **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch
To adjourn the meeting at 8:10 p.m. and move to in-camera.


CARRIED

Date

Apr 10/14



Chairperson of the Board of Trustees



Administrator to the Board of Trustees