

NORTH CEDAR IMPROVEMENT DISTRICT

MINUTES OF THE MAY 8, 2014
BOARD OF TRUSTEES MEETING

TRUSTEES PRESENT:

Trustee Johnson, Chairperson
Trustee Edwards
Trustee Jean Louis
Trustee Loos
Trustee Mulholland
Trustee Murdoch

STAFF:

Heather Sarchuk, Administrator
Percy Tipping, Fire Chief

PUBLIC: - No Public

1. CALL TO ORDER

Administrator, Heather Sarchuk called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

14.180 MOVED by Trustee Edwards **SECONDED** by Trustee Johnson
To approve the agenda as presented.

CARRIED

3. ELECTION OF CHAIR, AND FINANCE CHAIR

(A) OATH OF OFFICE

The Administrator handed out copies of Policy #68-10 for all the Trustees to sign before continuing on with the elections for Chairperson and Finance Chair.

(B) ELECTION OF THE CHAIR

The Administrator called for nominations three times for the Board Chairperson. The following candidates were nominated:

Trustee Jean Louis nominated **Trustee Johnson**
Trustee Mulholland nominated **Trustee Jean Louis**
Trustee Loos nominated **Trustee Loos**

The Administrator read back in reverse order and asked each candidate if they were willing to stand. Trustee Jean Louis declined, Trustee Johnson and Trustee Loos accepted their nominations.

Trustee Johnson is elected Chairperson of the North Cedar Improvement District for 2014.

(C) ELECTION OF THE FINANCE CHAIR

Chairperson Johnson called three times for nominations for the Finance Chairperson.

Trustee Edwards nominated **Trustee Jean Louis**

No further nominations received. Chairperson Johnson asked Trustee Jean Louis if he was willing to stand, he agreed to stand. He is nominated by acclamation.

(D) APPOINTMENT OF TRUSTEES TO COMMITTEES

(i) List of Board Motions

Chairperson Johnson requested that the Trustees review the portfolio's and contact him directly for positions they may be interested in.

4. ADOPTION OF MINUTES

(E) April 10, 2014 Minutes of the Board of Trustees Meeting

14.181 MOVED by Trustee Edwards **SECONDED** by Trustee Mulholland
To approve the minutes of the April 10, 2014 Board of Trustees Meeting as presented.

CARRIED

(i) Business Arising from Minutes

No Business Arising from the Minutes.

(ii) List of Board Motions

14.182 MOVED by Trustee Murdoch to receive and file the list of Board motions.

CARRIED

5. STAFF REPORTS

(A) WATERWORKS

(i) Waterworks Report (N/A)

No Waterworks Report

(ii) Paving Quotes

The Trustees had a lengthy discussion regarding the Quotes received.

14.183 MOVED by Trustee Loos **SECONDED** by Trustee Murdoch
To accept Royal Paving's quote for \$7,313.00 to pave three areas, Fawcett Road, Thomas Park Drive and Woobank Road.

CARRIED

OPPOSED - Trustee Mulholland

- (iii) Services/Subdivision (N/A)
- (a) Kirkstone Development

MOVED by Trustee Loos **SECONDED** by Trustee Mulholland
To table this Committee Meeting until the committee Chair has been appointed.

DEFEATED

- 14.184 MOVED** by Trustee Loos **SECONDED** by Trustee Mulholland
That the Trustees meet right after the scheduled meeting with the RDN on Wednesday, May 14th to review the file and discuss prior to scheduling a meeting with the RDN and the developer.

CARRIED

(B) FIRE PROTECTION AND STREET LIGHTING

- (a) Fire Chiefs Report

14.185 MOVED by Trustee Mulholland receive and file the Fire Chiefs Report.

CARRIED

- (b) Insurance – Member Coverage

14.186 MOVED by Trustee Loos **SECONDED** by Trustee Edwards
To support the Fire Chiefs recommendation for the District to provide the Fire Department member's an insurance policy supplied by Provident for the quoted amount of \$3,557.00.

CARRIED

- (c) Street Lights

14.187 MOVED by Trustee Jean Louis **SECONDED** by Trustee Loos
To support the Fire Chiefs recommendation to have streetlights installed at two locations; Barnes Road and Brightman Road, and Barnes Road and Leask Road, once he has investigated further regarding the location of hydrants. The Fire Chief has the Boards authority to adjust accordingly based on the information he gathers.

CARRIED

The Fire Chief summarized a meeting he had attended regarding BC Ambulance and how it is impacting Rural Communities.

(C) ADMINISTRATION

- (i) Treasurers Reports

14.188 MOVED by Trustee Jean Louis to receive and file the Treasurers Reports.

CARRIED

6. COMMITTEE/PORTFOLIO REPORTS

No Committee/Portfolio Reports.

7. BYLAWS, POLICIES AND RESOLUTIONS

(A) BYLAWS

No Bylaws.

(B) POLICIES

No Policies.

(C) RESOLUTIONS

No Resolutions.

8. CORRESPONDENCE/CONSULTANT REPORTS

No Correspondence/Consultant Reports.

9. QUESTION AND ANSWER PERIOD

No Questions.

10. ADJOURN AND MOVE IN-CAMERA


14.189 **MOVED** by Trustee Edwards **SECONDED** by Trustee Loos
To adjourn the meeting at 8:17 p.m. and move to in-camera.

CARRIED

Jun 12/14
Date



Chairperson of the Board of Trustees



Administrator to the Board of Trustees