

North Cedar Improvement District

2100 Yellow Point Rd, PO Box 210

Cedar, BC V9X 1W1

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Website: www.ncid.bc.ca

Welcome to the community. The North Cedar Improvement District has recently been advised of your purchase of property within the District and the following is for your information. Should you have any questions or require clarification, please do not hesitate to contact us.

BOARD OF TRUSTEES

The North Cedar Improvement District is administered by a Board of Trustees comprised of seven members. As terms expire new members are elected at the Annual General Meeting which is held each April. The Board meets on the second Thursday of every month at 7:00 p.m. in the District Office, and these meetings are open to the public and ratepayers are encouraged to attend. If you wish to make a presentation to the Board on any subject, please contact the District office at least nine days in advance and have your name added to the Agenda.

FIRE PROTECTION

EMERGENCY NUMBER: 911

Fire Protection in the District is provided by the North Cedar Volunteer Fire Department. As volunteers, firefighters are paid "on call" basis. Should you be interested in serving your community the Fire Chief would be pleased to accept your application. Just contact the Fire Hall during fire practice at 7:00 p.m. on Tuesday evening or phone 722-3122. The office is open Monday to Friday 8:30 to 4:00 and you are welcome to come and pick up an application.

Opening Burning - fire permits are required from April 15 – October 31st of each year. You can obtain a permit at the District office located in the fire hall or on Tuesday nights at 7pm. Permits are free of charge.

NEWSLETTERS, INFORMATION BULLETINS

The District sends a newsletter to all registered owners of properties within the District on a quarterly basis. Please ensure that the District office records are up-to-date by advising us of address or telephone number changes.

WATER TOLLS AND PARCEL TAX INVOICES

If your property receives District water you will be receiving a quarterly invoice for water and all properties in the North Cedar Improvement District boundaries will be invoiced annually for Parcel Taxes. If you require water services please complete the attached application and submit it to the District office as soon as possible. If you experience difficulty and require your water shut off please contact the office and we will have the maintenance staff turn the water off. **Please note that it is the property owners responsibility to keep the meter box clear and accessible for meter reading.**

EMERGENCY OUTSIDE OF OFFICE HOURS

Should you have a problem outside of normal office hours, our maintenance staff can be contacted at our toll free **pager number 250-716-0223**. Please leave your name, telephone number and briefly state the problem and someone will get back to you as quickly as possible.

OFFICE LOCATION & HOURS

For further information, please contact our office which is located at 2100 Yellow Point Road. Office hours are 8:30 a.m. to 4:00 p.m Monday to Thursday.

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