

***NORTH CEDAR IMPROVEMENT DISTRICT***

**MINUTES OF THE NOVEMBER 13, 2014**  
**BOARD OF TRUSTEES MEETING**

**TRUSTEES PRESENT:**

Trustee Johnson, Chairperson  
Trustee Edwards  
Trustee L. Johnson  
Trustee Loos  
Trustee Merkel  
Trustee Murdoch

**STAFF:**

Heather Sarchuk, Administrator  
Percy Tipping, Fire Chief

**PUBLIC:** - No Public

**1. CALL TO ORDER**

Chairperson Johnson called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

**14.470** **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch  
To approve the amended agenda as presented.

**CARRIED**

**3. DELEGATIONS**

No Delegations

**4. ADOPTION OF MINUTES**

**(A) October 9, 2014 Minutes of the Board of Trustees Meeting**

**14.471** **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch  
To approve the minutes of the October 9, 2014 Board of Trustees Meeting as amended.

**CARRIED**

(i) Business Arising from Minutes

No business arising from the Minutes.

(ii) List of Board Motions

**14.472** **MOVED** by Trustee Murdoch to receive and file the list of Board motions.

**CARRIED**

**(B) October 15, 2014 Minutes of the Board of Trustees Meeting**

**14.473** **MOVED** by Trustee Edwards **SECONDED** by Trustee Loos  
To approve the minutes of the October 15, 2014 Special General Meeting By-Election as presented.

**CARRIED**

(i) List of Board Motions

14.474 **MOVED** by Trustee Murdoch to receive and file the list of Board motions. **CARRIED**

5. **STAFF REPORTS**

**(A) WATERWORKS**

(i) Waterworks Report

14.475 **MOVED** by Trustee Edwards to receive and file the Waterworks Report. **CARRIED**

(ii) Subdivisions

14.476 **MOVED** by Trustee Murdoch to receive and file the Waterworks Report. **CARRIED**

(a) Cedar Village Holdings – Woobank Road

14.477 **MOVED** by Trustee Merkel **SECONDED** by Trustee L. Johnson  
 To grant clemency and allow the subdivision to proceed, without prejudice, with his payment of \$27,030. That the letter stipulate that the Board does not look kindly on people who are late. All fees must be paid by November 30, 2014. **CARRIED**

**OPPOSED:** Trustee Loos  
 Trustee Murdoch

14.478 **MOVED** by Trustee Loos **SECONDED** by Trustee Edwards  
 That Cedar Village Holdings be charged an additional 10% penalty for being late. **CARRIED**

**OPPOSED:** Trustee Merkel  
 Trustee Murdoch

**(B) FIRE PROTECTION AND STREET LIGHTING**

(i) Fire Chiefs Report

14.479 **MOVED** by Trustee Murdoch to receive and file the Fire Chief’s Report. **CARRIED**

**(C) ADMINISTRATION**

(i) Treasurers Reports

14.480 **MOVED** by Trustee Edwards to receive and file the Treasurer’s Report. **CARRIED**

(ii) Lighting Upgrade to LED

The Trustees directed staff to investigate to see if there are any grants available from BC Hydro for upgrading the lighting to LED.

**14.481 MOVED** by Trustee Loos **SECONDED** by Trustee Edwards

To approve the Treasure’s recommendation to convert three goose neck light fixtures over the sign on the front of the building and all four lights above the truck bay doors, to LED for a cost of \$4,523.85. **CARRIED**

(iii) Trustee Poll #11-14

**14.482 MOVED** by Trustee Loos to receive and file Trustee Poll #11-14.

**CARRIED**

(iv) Ladysmith Light Up – November 27, 2014

**14.483 MOVED** by Trustee Loos **SECONDED** by Trustee Merkel

To suspend the November 27<sup>th</sup> Board meeting.

**CARRIED**

**6. COMMITTEE/PORTFOLIO REPORTS**

**(A) October 23, 2014 Operations Committee Meeting Minutes**

**14.484 MOVED** by Trustee Edwards **SECONDED** by Trustee L. Johnson

To approve the October 23, 2014 Operations Committee minutes as presented.

**CARRIED**

(i) Business Arising from Minutes

No business arising from the Minutes.

(ii) List of Board Motions

**14.485 MOVED** by Trustee Merkel **SECONDED** by Trustee Edwards

To accept the Operations Committee recommendation to not go out to tender and authorize the Fire Department to purchase the new Fire Truck from Hub Fire Truck for \$470,960.00 excluding taxes.

**CARRIED**

**14.486 MOVED** by Trustee Edwards to receive and file the list of motions.

**CARRIED**

**7. BYLAWS, POLICIES AND RESOLUTIONS**

**(A) BYLAWS**

(i) Bylaw #425 – NCID Water Tolls Bylaw

**14.487 MOVED** by Trustee Merkel **SECONDED** by Trustee Edwards  
To approve first and second reading of Bylaw #425 as presented. **CARRIED**

**OPPOSED:** Trustee Loos

**14.488 MOVED** by Trustee Murdoch **SECONDED** by Trustee Merkel  
To approve third and final reading of Bylaw #425 as presented. **CARRIED**

**OPPOSED:** Trustee Loos

(ii) Bylaw #426 Streetlighting Parcel Taxation Bylaw, 2015

**14.489 MOVED** by Trustee Merkel **SECONDED** by Trustee Edwards  
To approve first and second reading of Bylaw #426 as presented. **CARRIED**

**14.490 MOVED** by Trustee Merkel **SECONDED** by Trustee Murdoch  
To approve third and final reading of Bylaw #426 as presented. **CARRIED**

(iii) Bylaw #427 Parcel Taxation Bylaw 2015

**14.491 MOVED** by Trustee Merkel **SECONDED** by Trustee Murdoch  
To approve first and second reading of Bylaw #427 as presented. **CARRIED**

**OPPOSED:** Trustee Loos

**14.492 MOVED** by Trustee Murdoch **SECONDED** by Trustee Merkel  
To approve third and final reading of Bylaw #427 as presented. **CARRIED**

**OPPOSED:** Trustee Loos

(iv) Bylaw #428 NCID Snuneymuxw First Nations Water Tolls Bylaw

**14.493 MOVED** by Trustee Loos **SECONDED** by Trustee Murdoch  
To approve first and second reading of Bylaw #428 as presented. **CARRIED**

**14.494 MOVED** by Trustee Loos **SECONDED** by Trustee Murdoch  
To approve third and final reading of Bylaw #428 as presented. **CARRIED**

**(B) POLICIES**

No Policies.

**(C) RESOLUTIONS**

(i) Resolution #3-2014

**14.495 MOVED** by Trustee Loos **SECONDED** by Trustee Merkel  
To approve Resolution #3-2014 as presented. **CARRIED**

8. CORRESPONDENCE/CONSULTANT REPORTS

No Correspondence/Consultant Reports.

9. QUESTION AND ANSWER PERIOD

None

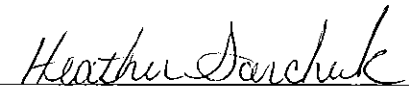
10. ADJOURN AND MOVE IN-CAMERA

14.496 **MOVED** by Trustee Edwards **SECONDED** by Trustee Murdoch  
To adjourn the meeting at 7:55 p.m. and move to in-camera.

**CARRIED**

Dec 11/14  
Date

  
Chairperson of the Board of Trustees

  
Administrator to the Board of Trustees