

***NORTH CEDAR IMPROVEMENT DISTRICT***

**MINUTES OF THE SEPTEMBER 11, 2014**  
**BOARD OF TRUSTEES MEETING**

**TRUSTEES PRESENT:**

Trustee Edwards, Acting Chairperson  
Trustee Jean Louis  
Trustee Loos  
Trustee Merkel  
Trustee Murdoch

**STAFF:**

Heather Sarchuk, Administrator

**PUBLIC:** - No Public

**1. CALL TO ORDER**

The Administrator called the meeting to order at 7:04 p.m.

**2. ACTING CHAIR – APPOINTMENT**

Trustee Edwards was appointed by the Trustees as Acting Chairperson.

**3. APPROVAL OF AGENDA**

**14.378 MOVED** by Trustee Murdoch **SECONDED** by Trustee Loos  
To approve the agenda as presented.

**CARRIED**

**4. DELEGATIONS**

No Delegations

**5. ADOPTION OF MINUTES**

**(A) August 14, 2014 Minutes of the Board of Trustees Meeting**

**14.379 MOVED** by Trustee Loos **SECONDED** by Trustee Murdoch  
To approve the minutes of the August 14, 2014 Board of Trustees Meeting.

**CARRIED**

- (i) Business Arising from Minutes
- (a) Motion 13.331

**14.380 MOVED** by Trustee Jean Louis **SECONDED** by Trustee Loos  
To rescind Motion #13.331 that stated all funds transferred from the Fire Budget to the waterworks budget is to be deposited into Reserves and not used for day to day waterworks operations.

**CARRIED**

**14.381 MOVED** by Trustee Loos **SECONDED** by Trustee Murdoch  
To transfer \$154,386.00 to Reserves from the Fire Departments contribution to the waterworks function.

**CARRIED**

## (ii) List of Board Motions

14.382 **MOVED** by Trustee Murdoch to receive and file the list of Board motions. **CARRIED**

5. **STAFF REPORTS****(A) WATERWORKS**

## (i) Waterworks Report

14.383 **MOVED** by Trustee Murdoch to receive and file the Waterworks Report. **CARRIED**

## (ii) Paving Quote

The Administrator advised that the Operations Contractor was not happy with the last paving company so will now perform this duty in house. The District has an obligation to perform paving if we have performed a repair. Ministry of Transportation and Highways requires that the paving be performed in a timely manner. This item falls under regular maintenance and repairs so does not require Board approval.

14.384 **MOVED** by Trustee Loos to receive and file the paving quote received from the Districts Level III Contractor. **CARRIED**

## (iii) Services/Subdivision

14.385 **MOVED** by Trustee Murdoch to receive and file the Services/Subdivision Report. **CARRIED**

**(B) FIRE PROTECTION AND STREET LIGHTING**

## (i) Fire Chiefs Report

14.386 **MOVED** by Trustee Jean Louis to receive and file the Fire Chief's Report. **CARRIED**

## (ii) September 2014 Board Update

14.387 **MOVED** by Trustee Jean Louis to receive and file the September 2014 Board Update. **CARRIED**

## (iii) Hydrant Barrier

14.388 **MOVED** by Trustee Loos **SECONDED** by Trustee Jean Louis  
That the Fire Chief and the Administrator work together to get the Barriers installed on the corner of Wobank Rd and Holden Corso Rd. **CARRIED**

**(C) ADMINISTRATION**

Trustee Merkel arrived @ 7:40 pm.

## (i) Treasurers Reports

14.389 **MOVED** by Trustee Murdoch to receive and file the Treasurers Report. **CARRIED**

(ii) Scheduled Finance Meetings – re: Budgets

Scheduled Meeting dates:

- September 17<sup>th</sup> @ 1:30 pm – 3:30 pm
- September 18<sup>th</sup> @ 8:00 am – 10:00 am Tentative (Only if school has resumed.)
- September 22<sup>nd</sup> @ 8:00 am – 11:00 am Tentative (Only if school has resumed.)
- September 22<sup>nd</sup> @ 1:30 pm – 3:30 pm
- September 24<sup>th</sup> @ 1:30 pm – 3:30 pm
- September 25<sup>th</sup> @ 8:00 am – 4:00 pm

6. COMMITTEE/PORTFOLIO REPORTS

No Reports

7. BYLAWS, POLICIES AND RESOLUTIONS

(A) BYLAWS

No Bylaws.

(B) POLICIES

No Policies.

(C) RESOLUTIONS

No Resolutions.

8. CORRESPONDENCE/CONSULTANT REPORTS

No Correspondence/Consultant Reports.

9. QUESTION AND ANSWER PERIOD

None

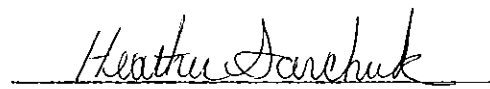
10. ADJOURN AND MOVE IN-CAMERA

14.390 **MOVED** by Trustee Merkel **SECONDED** by Trustee Murdoch  
To adjourn the meeting at 7:56 p.m. and move to in-camera.

**CARRIED**

Oct 9 / 14  
Date

  
Chairperson of the Board of Trustees

  
Administrator to the Board of Trustees