

**NORTH CEDAR IMPROVEMENT DISTRICT
MINUTES OF THE 14 SEPTEMBER 2017
REGULAR BOARD OF TRUSTEES PUBLIC MEETING at 7 PM**

TRUSTEES PRESENT

Trustee Thomson	Trustee Lingstrom
Trustee Dives, Chairperson	Trustee Parfitt
Trustee Hyne	Trustee Dagg

REGRETS Trustee Rosata-Taylor

STAFF: Michael Bolch CAO, Jennifer Bradley Treasurer, Percy Tipping Fire Chief
Deputy Chief Collins

1. CALL TO ORDER by trustee Dives at 7:00 PM

2. APPROVAL OF AGENDA

17.233 **MOVED** by Trustee Thomson **SECONDED** by Trustee Parfitt
To approve this agenda as presented. **CARRIED**

3. DELEGATIONS na

4. ADOPTION OF MINUTES

17.234 **MOVED** by Trustee Thomson **SECONDED** by Trustee Lingstrom
That The Board of Trustees approve the minutes of the
10 August 2017 Regular Board of Trustees Public Meeting as presented. **CARRIED**

17.235 **MOVED** by Trustee Thomson **SECONDED** by Trustee Lingstrom
That The Board of Trustees approve the minutes of the Operations
Committee meeting held on 24 August 2017 as presented. **CARRIED**

(i) Business Arising from the Minutes –na.

(ii) List of Committee of the Whole meeting Motions.- na

5. STAFF REPORTS

(A) FIRE PROTECTION AND STREET LIGHTING

(i) Chiefs Report

17.236 **MOVED** by Trustee Dagg **SECONDED** by Trustee Parfitt
That The Board of Trustees receive and file the Fire Chiefs
report as presented. **CARRIED**

(B) ADMINISTRATION

(i)Treasurers Monthly Report

17.237 **MOVED** by Trustee Thomson **SECONDED** by Trustee Lingstrom
That The Board of Trustees receive and file the Treasurers
report as presented **CARRIED**

(ii) 2018 Budget –initial draft, information only

17.238 **MOVED** by Trustee Thomson **SECONDED** by Trustee Dagg
That The Board of Trustees receive and file the Treasurers
report as presented **CARRIED**

** Trustee Hyne left the meeting at 7:35 PM

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(C). WATERWORKS

(i) Island Flow Control Waterworks Report

17.239 **MOVED** by Trustee Thomson **SECONDED** by Trustee Parfitt
That The Board of Trustees receive and file the IFC waterworks
report as presented. **CARRIED**

(ii) STAFF REPORT

Report from Bastion Environmental

17.240 **MOVED** by Trustee Dives **SECONDED** by Trustee Parfitt
That The Board of Trustees receive this Progress Report as information. **CARRIED**

6. COMMITTEE/PORTFOLIO REPORTS na

7. BYLAWS, POLICIES AND RESOLUTIONS

(A) BYLAWS

(B) POLICIES na

(C) RESOLUTIONS

17.241 **MOVED** by Trustee Thomson **SECONDED** by Trustee Dives
That the Board of Trustees adopt resolution 5-2017 as presented **CARRIED**

8. CORRESPONDENCE/CONSULTANT REPORTS

(A) Associated Engineering – Monthly Report

17.242 **MOVED** by Trustee Parfitt **SECONDED** by Trustee Lingstrom
That The Board of Trustees receive and file the Associated
Engineering’s August 2017 Monthly Report as presented **CARRIED**

9. QUESTION AND ANSWER PERIOD

17.243 **MOVED** by Trustee Thomson **SECONDED** by Trustee Lingstrom
That The Board of Trustees have staff schedule a special board meeting
to discuss the 2018 draft budget on Thursday
21 September 2018 at 5:30 PM. **CARRIED**

10. ADJOURN AND MOVE IN-CAMERA

This meeting adjourned at 8:10PM

Date

Chairperson of the Board of Trustees

CAO to the Board of Trustees