

***NORTH CEDAR IMPROVEMENT DISTRICT***

**AGENDA FOR THE MAY 11, 2017**  
**REGULAR BOARD OF TRUSTEES MEETING**  
**ADDENDUM**

**6. STAFF REPORTS**

**(C) ADMINISTRATION**

**(v) CAO Education Expense**

**(vi) Board of Trustee Representative at RDN Meet**

**North Cedar Improvement District  
Request for Decision**

**Date Presented:** 11 May 2017

**Item Number:** NCIDRFD20170511DWMB

**SUBJECT**

Reimbursement for CAO education expenses for the summer session at the University of Alberta NACLAA course.

**ISSUE**

As per the CAO contract, the NCID board will pay for one course per year up to \$1000 for educational courses attended by the CAO. The Cao is enrolled in the U of A extension NACLAA (National Advanced Certificate in Local Authority Administration) online course for the summer semester.

**BACKGROUND**

NA

**REPORTS/DOCUMENT**

NA.

**FINANCIAL**

Costs to attend will be \$750.00 plus GST from the training account.

**OPTIONS**

1. That the Board or Trustees approve the expense for the CAO to attend the NACLAA course at the University of Alberta at the cost of \$750.00 plus GST.
2. That the Board of Trustees NOT approve this Request.

**RECOMMENDATION**

That the Board or Trustees approve the expense for the CAO to attend the NACLAA course at the University of Alberta at the cost of \$750.00 plus GST.

**Submitted by:** CAO.

**Concurrence by:** Treasurer

**North Cedar Improvement District  
Request for Decision**

**Date Presented:** 11 May 2017

**Item Number:** NCIDRFD20170511DWMB

**SUBJECT**

For the NCID Board of Trustees to enquire with the Regional District of Nanaimo whether the NCID can have a representative officially attend RDN board meetings.

**ISSUE**

Discussions around whether the NCID should have a representative at the Regional District of Nanaimo board meetings have been brought to my attention. Not sure whether we can have a person on their board, but a trustee can attend any Regional District of Nanaimo board meeting. The discussion will be who and how will they attend. This may be an opportunity to reinforce relationships with the Regional District of Nanaimo.

**BACKGROUND**

Representation on the Regional District of Nanaimo board by the area director may not have always shone a positive light on the NCID Board of Trustees. In order to more effectively represent the NCID to the Regional District of Nanaimo board, it has been discussed if the NCID can have a member of the NCID board be on the Regional District of Nanaimo board to better represent the NCID. If this is determined not to be feasible, a representative of the NCID Board of Trustees could attend any or all Regional District of Nanaimo meetings. Staff can investigate the possibilities and return findings at the next Board of Trustees meeting

**REPORTS/DOCUMENT**

NA.

**FINANCIAL**

Costs to attend will be would be \$30.00 plus \$13.50 approx. mileage

**OPTIONS**

1. That the Board or Trustees approve staff investigating the possibility of having a Board of Trustees Board becoming a member of the Regional District of Nanaimo board, or have a Board of Trustees board member attend all Regional District of Nanaimo Board meetings.
2. That the Board of Trustees NOT approve this Request.

**RECOMMENDATION**

That the Board or Trustees approve staff investigating the possibility of having a Board of Trustees Board becoming a member of the Regional District of Nanaimo board, or have a Board of Trustees board member attend all Regional District of Nanaimo Board meetings.

**Submitted by:** CAO.

**Concurrence by:** Treasurer