

**NORTH CEDAR IMPROVEMENT DISTRICT**  
**MINUTES OF THE APRIL 27, 2016 ANNUAL GENERAL MEETING**

North Cedar Fire Hall

**TRUSTEES PRESENT:** Trustee Johnson, Chairperson  
Trustee Anderson  
Trustee Jean Louis  
Trustee Loos  
Trustee Murdoch  
Trustee Rosato-Taylor

**CONSULTANTS:** Lorena Staples, Lawyer  
Oleh Dubek, Engineer  
Michael Payne, Hydrogeologist

**CONTRACTOR:** Joe Woolls, Level 3 Contractor

**STAFF & VOLUNTEERS:** Heather Sarchuk, Administrator  
Percy Tipping, Fire Chief  
Jennifer Bradley, Treasurer  
Kelly Frech, Office Casual

**LANDOWNERS:** 105 Registered Voters

**1. CALL TO ORDER**

Chairperson Johnson called the Annual General Meeting of the North Cedar Improvement District to order at 7:11 p.m.

**2. APPROVAL OF AGENDA**

**16AGM.001** **MOVED** by H. Edwards **SECONDED** by D. Gamal El-Dean, to approve the agenda as presented. **CARRIED**

**3. 2015 ANNUAL GENERAL MEETING MINUTES**

**(A) April 22, 2015 Minutes**

**16AGM.002** **MOVED** by S. Gueho **SECONDED** by H. Edwards to approve the minutes of the 2015 Annual General Meeting. **CARRIED**

**(B) New Business Arising from the 2015 AGM Minutes.**

There was no new business arising from the 2015 AGM minutes.

**4. AUDITOR'S REPORT & FINANCIAL STATEMENTS FOR 2015**

The District Auditor, Mike Evans introduced himself. Hayes Stewart Little & Co. was engaged to complete the audit of the operations for the district for the year 2015.

Hayes Stewart Little audited the consolidated statements and the financial position as of December 31, 2015.

**5. QUESTION PERIOD – 2015 AUDITOR'S REPORT & FINANCIAL STATEMENTS**

Members of the public were invited to ask questions concerning the auditor's report.

Q: How much was paid for legal fees?

A: Explained that legal fee costs were down \$60,000 compared to the year before.

Q: When you do your audit do you check budget – versus minutes to ensure that the board has approved expenditures? This shows transparency.

A: When we perform the audit we look at the budgeted amount, the invoice and minutes.

B: Everything comes through the Board for approval except for general operational expenses.

Q: Are there any deficiencies?

A: No deficiencies.

Numerous other questions were asked of the Auditor.

**16AGM.003** **MOVED** by S. Gueho **SECONDED** by H. Edwards, to receive and file the financial statements and Auditors report as presented. **CARRIED**

**6. REPORT’S**

Chairperson Johnson read out his report to everyone. There were questions asked from the floor to the Chair regarding his report. There was discussion regarding purchasing the property and leasing the property at 1723 Cedar Road. There was also discussion regarding the Seniors Complex, the zoning for this property, and whether it is a care home or units found in apartments and condos. The Chair called for a 5 minute break to give the ratepayers an opportunity to read all of the reports in the package.

**16AGM.004** **MOVED** by S. Thomson **SECONDED** by S. Gueho, to adopt all of the reports as presented. **CARRIED**

**7. REPORT OF THE NORTH CEDAR VOLUNTEER FIRE DEPARTMENT**

Chief Percy Tipping’s report was in the package for information.

**8. SELECT COMMITTEE REPORT**

Trustee Remuneration – No change from last year. Three volunteers to sit on the Remuneration Committee was requested, received two volunteers to sit on this committee, Sharon Thomson and Shirley Gueho.

**10. DISCUSSION**

Q: Has a cost benefit analysis been done to compare purchasing the property or leasing the property?

A: No, the pros and cons were looked at for each, they are on the wall for everyone to read.

Q: What will IH do if we are not in compliance?

A: The district has been told that they can fine us and can pull the Districts operating permit.

Q: Does the District still own the property on Wilkinson Road?

A: Yes.

**10. APPOINT THE RETURNING OFFICER AND SCRUTINEERS**

**16AGM.005** **MOVED** by S. Dives **SECONDED** by D. Little, to appoint Heather Sarchuk as the returning officer. **CARRIED**

Heather Sarchuk appointed Mike Evans, Diane Angelski and Jennifer Bradley as scrutineers.

**12. ELECTION OF TRUSTEES**

There were three (3) positions up for election for three year terms.

The Returning Officer called for nominations three (3) times. The candidates were nominated as follows:

- Hank Aarsen - 1980 Lazy Susan
- Rick Hiney – 1770 Starling Road
- Keith Wilson – 2940 Raven Hill Road
- Sharon Thomson – 1742 Wilkinson Road
- Bob Loos – 2389 Gould Road
- Steve Dives – 2043 Brix Road
- Peter Johnson – 3597 Juriet Road
- Brian Wallace-Tarry – 2152 Huddington Road
- Dean Robinson – 1979 Boswell Road

The Returning Officer read nominations back in reverse order and asked each candidate if they were willing to stand.

- Rick Hiney – 1770 Starling Road - accepted
- Keith Wilson – 2940 Raven Hill Road - accepted
- Sharon Thomson – 1742 Wilkinson Road - accepted
- Bob Loos – 2389 Gould Road – accepted
- Steve Dives – 2043 Brix Road - accepted

Each candidate gave a 2 minute speech.

Steve Dives, Rick Hiney and Keith Wilson voted in for 3 year terms.

**16AGM.006** **MOVED** by P. Mclean **SECONDED** by S. Gueho to destroy the ballots. **CARRIED**

**12. ADJOURNMENT**

**16AGM.007** **MOVED** by S. Gueho, **SECONDED** by D. Little to adjourn the 2016 AGM. **CARRIED**

The meeting adjourned 9:45 p.m.

Date Approved \_\_\_\_\_

\_\_\_\_\_  
Chairperson of the Board of Trustees

\_\_\_\_\_  
Administrator to the Board of Trustees