

NORTH CEDAR IMPROVEMENT DISTRICT
MINUTES OF THE APRIL 29, 2014 ANNUAL GENERAL MEETING
North Cedar Fire Hall

TRUSTEES PRESENT:

Trustee Johnson, Chairperson
Trustee Edwards
Trustee Loos
Trustee Murdoch
Trustee Jean Louis

STAFF & VOLUNTEERS:

Heather Sarchuk, Administrator
Percy Tipping, Fire Chief
Jennifer Bradley, Treasurer
Kelly Frech, Office Casual

1. CALL TO ORDER

Chairperson Johnson called the Annual General Meeting of the North Cedar Improvement District to order at 7:01 p.m.

2. INTRODUCTION OF TRUSTEES AND STAFF

Chairperson Johnson introduced the Board of Trustees, Improvement District Staff, the Fire Chief, and the District Auditor, Mike Evans of Hayes Stewart Little & Co.

3. APPROVAL OF AGENDA

14AGM.001 MOVED by Joanne Freelund of 2028 Brix Rd **SECONDED** by Dave Little of 2717 Charles Rd, to approve the agenda. **CARRIED**

4. 2013 ANNUAL GENERAL MEETING MINUTES

(A) Presentation of the Minutes

14AGM.002 MOVED by Joanne Freelund of 2028 Brix Rd **SECONDED** by Marijtje Dixon of 1830 Meadowlark Crescent, to approve the minutes of the 2013 Annual General Meeting. **CARRIED**

(B) New Business Arising from the 2013 AGM Minutes.

There was no new business arising from the 2013 AGM minutes.

5. AUDITOR'S REPORT & FINANCIAL STATEMENTS FOR 2013

The District Auditor, Mike Evans introduced himself. Hayes Stewart Little & Co. was engaged to complete the audit of the operations for the district for the year 2013.

Hayes Stewart Little audited the consolidated statements and the financial position as of December 31, 2013.

14AGM.003 **MOVED** by Steve Dives of 2043 Brix Crescent **SECONDED** by Allison Little of 2717 Charles Road, to receive and file the financial statements and Auditors report as presented. **CARRIED**

6. QUESTION PERIOD – 2013 AUDITOR'S REPORT & FINANCIAL STATEMENTS

Members of the public were invited to ask questions concerning the auditor's report.

A member of the public asked if oddities were found during the audit and if this would be brought to the board's attention.

Mike Evans replied, yes.

A member of the public asked has there been any specific items brought to the board's attention over the years.

Mike Evans replied yes, and the board has always followed the auditor's recommendations.

Alec McPherson noted that under Contingent Liabilities it states that there are a number of legal actions but when checked he found nothing recorded in the courts. Asked if these were regarding the collective agreement.

Mike Evans replied yes, they are regarding the collective agreement.

Alec McPherson asked if the operation was sustainable, he reported at one time it was noted in the financials that it was not.

Mike Evans replied that previously it was noted, cash flows were not good, cash flows have now improved and are now sustainable in their opinion.

Alec McPherson asked are you concerned that existing customers are paying all the expenses and that here has not been any new development in 4 years.

Mike Evans replied that in their opinion the operation is sustainable.

Alec McPherson asked if the auditor noted the functionality of the board ie: trustee attendance and if there was always quorum.

Mike Evans replied that this is beyond the scope of the audit. If there were a lot of meeting that did not make quorum yes they would note this in the audit. Should be an operational audit to determine these things.

Henrik Kreiberg asked if the financial statements have been available to the public since they were produced.

Staff replied yes they were put on the website the day after the board approved the statements.

George Creek asked, is there a substantial cost passed on to the developer as there is stress put on the system, are they bearing their fair share of cost.

Staff answered yes they pay a CEC, contribute to new water source and new reservoir. The development may also be required to upgrade the water mains by their development.

Ratepayer inquired as to when meetings start.

Trustee Murdoch answered at 7pm.

Bruce Partridge thanked the department for responding to a call in July at his home.

Tom Hutton asked if there is a Regional Water Strategy for the area.

Staff responded there have been discussions with the RDN, as they have monitoring wells in the area.

Joel Collins asked as a board do you have specific goals for next year.

Trustee Jean Louis stated that when the water study is completed this will help us know what direction we are going. As well waiting for yield test results.

Trustee Jean Louis asked Area A director Alec McPherson to speak. Mr. McPherson discussed the water moratorium, new well source and reservoir. In his opinion the money is not there and never will be there unless the board takes loans and does the work needed. He is hoping the water study will put CEC's at the correct level. Development needed to help bear the costs of capital projects.

Dave Little stated two trustees are not here, did they give a reason.

Trustee Johnson replied no.

Jim Fiddick commented that he had heard VIHA had concerns regarding the NCID system.

Staff replied that they have not heard from VIHA that they have any concerns.

11. APPOINT THE RETURNING OFFICER AND SCRUTINEERS

14AGM.005 **MOVED** by Joanne Freelund of 2028 Brix Road **SECONDED** by Marijtje Dixon of 1830 Meadowlark Crescent, to appoint Heather Sarchuk as Returning Officer.
CARRIED

12. ELECTION OF TRUSTEES

There were two (2) positions up for election for three year terms.

The Returning Officer called for nominations three (3) times. The candidates were nominated as follows:

Henrietta Murdoch, 1570 Murdoch Rd
Steve Dives, 2043 Brix Cres
Rosmy Jean Louis, 1861 Hampton Court

The Returning Officer read nominations back in reverse order and asked each candidate if they were willing to stand.

Henrietta Murdoch, 1570 Murdoch Rd - Accepted
Steve Dives, 2043 Brix Cres - Declined
Rosmy Jean Louis, 1861 Hampton Court - Accepted

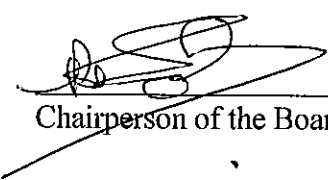
Henrietta Murdock and Rosmy Jean Louis appointed by acclamation.

13. ADJOURNMENT

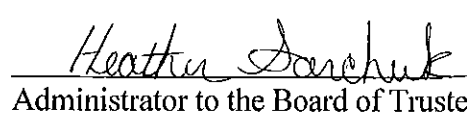
14AGM.006 MOVED by Dave Little of 2717 Charles Rd, **SECONDED** by Ross Murdoch of 1570 Murdoch Road to adjourn the 2014 AGM. **CARRIED**

The meeting adjourned at 8:20 p.m.

Date Approved April 22/15



Chairperson of the Board of Trustees



Administrator to the Board of Trustees