

**NORTH CEDAR IMPROVEMENT DISTRICT  
MINUTES OF THE 12 OCTOBER 2017  
REGULAR BOARD OF TRUSTEES PUBLIC MEETING at 7 PM**

**TRUSTEES PRESENT**

Trustee Thomson	Trustee Lingstrom
Trustee Dives, Chairperson	Trustee Parfitt
Trustee Hyne	Trustee Dagg

**REGRETS**

Trustee Rosata-Taylor

**STAFF:**

Michael Bolch CAO; Fire Chief Percy Tipping

**1.**

**CALL TO ORDER** by trustee Dives at 7 PM

**2.**

**APPROVAL OF AGENDA**

**17.247**

**MOVED** by Trustee Thomson **SECONDED** by Trustee Lingstrom  
That the board approve the agenda of the regular board meeting on the  
12 October 2017 as presented

**CARRIED**

**3.**

**DELEGATIONS** na

**4.**

**ADOPTIONS OF MINUTES**

**17.248**

**MOVED** by Trustee Thomson **SECONDED** by Trustee Lingstrom  
That the board approve the minutes of the regular board meeting on  
the 14 September 2017 as presented

**CARRIED**

**17.249**

**MOVED** by Trustee Thomson **SECONDED** by Trustee Dives  
That the board approve the minutes of the regular board meeting  
[special budget] on the 21st September 2017 as presented

**CARRIED**

**5.**

**STAFF REPORTS**

- (A) FIRE PROTECTION AND STREET LIGHTING
  - (i) Fire Chiefs Report

**17.250**

**MOVED** by Trustee Thomson **SECONDED** by Trustee Dives That the  
board receive the Fire Chiefs Report of September 2017 as information  
as presented.

**CARRIED**

- (ii) Request for Decision-1723 Cedar Road use for Fire Training

**17.251**

**MOVED** by Trustee Thomson **SECONDED** by Trustee Lingstrom That  
the NCID Board or Trustees approve the request by the Fire  
Department to use the building located at 1723 Cedar Rd for training  
purposes.

**CARRIED**

- (B) ADMINISTRATION
  - (i) Treasurers Reports

**17.252**

**MOVED** by Trustee Thomson **SECONDED** by Trustee Lingstrom That  
the board receive the Treasurers Report of September 2017 as  
information as presented.

**CARRIED**

- (ii) Request for decision- 2018 NCID and NCFD budget approval

**17.253**

**MOVED** by Trustee Thomson **SECONDED** by Trustee Dives That the  
board approve the 2018 draft budgets for Waterworks and Fire  
protection as presented.

**CARRIED**

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- (C) WATERWORKS
  - (i) Waterworks Report

**17.254** **MOVED** by Trustee Thomson **SECONDED** by Trustee Parfitt That the board receive the Waterworks Report from Island Flow Control for September 2017 as information as presented.

**CARRIED**

**6. COMMITTEE/PORTFOLIO REPORTS na**

**7. BYLAWS, POLICIES AND RESOLUTIONS**

- (A) BYLAWS
  - (i) Bylaw number 467 the "fire protection and street lighting bylaw, 2018". To levy taxes on the lands and improvements within the NCID.

**17.255** **MOVED** by Trustee Dives **SECONDED** by Trustee Thomson that bylaw number 467 receive first and second reading

**CARRIED**

**17.256** **MOVED** by Trustee Dives **SECONDED** by Trustee Lingstrom that bylaw number 467 receive third and final reading.

**CARRIED**

- (B) POLICIES na
- (C) RESOLUTIONS na

**8. CORRESPONDENCE/CONSULTANT REPORTS**

- (A) Associated Engineering
  - (i) Monthly Report

**17.257** **MOVED** by Trustee Thomson **SECONDED** by Trustee Parfitt That the board receive the Associated Engineering Report of September 2017 as information as presented.

**CARRIED**

- (ii) Memo on proposed Regional District of Nanaimo funding. This is for information only.

**9. QUESTION AND ANSWER PERIOD**

- (A) Fire Chief Percy Tipping spoke about the successful 75 anniversary of the NCFD open house.
- (B) Fire Chief told the board that he is working toward Fire Underwriters Survey hydrant equivalencies certification for insurance reductions in areas not served by hydrants.

**10 ADJOURN AND MOVE [IN-CAMERA] 7:57 PM**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Chairperson of the Board of Trustees**

\_\_\_\_\_  
**CAO to the Board of Trustees**